

2022 Transformative Grants: *Organizational Capacity Building*

Application Deadline:
Monday, May 2, 2022
11:59 PM CST



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Acronym List

A-CRA	Adolescent Community Reinforcement Approach
ACC	Assertive Continuing Care
AIDS	Acquired Immune Deficiency Syndrome
ASC	Adaptive Stepped Care
ASO	AIDS Service Organization
CBO	Community Based Organization
CC	Coordinating Centers
CDC	Centers for Disease Control and Prevention
CHPIR	Center for Health Policy and Inequalities Research
COMPASS	COM mitment to P artnership in A ddressing HIV/AIDS in S outhern S tates
EBPs	Evidence-Based Practices
ECCC	Emory University COMPASS Coordinating Center
FBO	Faith-Based Organizations
FCC	Wake Forest University Faith Coordinating Center
HIV	Human Immunodeficiency Virus
MIPA	Meaningful Involvement of People Living with AIDS
PLHIV	People Living with HIV
PrEP	Pre-Exposure Prophylaxis
RFP	Request for Proposal
SAC	Southern AIDS Coalition
SAMHSA	Substance Abuse and Mental Health Services Administration
SBIRT	Screening, Brief Intervention, and Referral to Treatment
SUSTAIN	Supporting US Southern States to Incorporate Trauma-Informed HIV/AIDS Initiatives
Trans GNC	Transgender and Gender non-conforming
UH	University of Houston Graduate College of Social Work (SUSTAIN COMPASS Coordinating Center)
US	United States

Overview

Background

HIV in the South

In the decades since 1981, when the first AIDS cases were reported in New York, San Francisco, and Los Angeles, the epicenter of the nation's HIV epidemic has shifted from urban centers along the coast to the Southern United States. According to Centers for Disease Control and Prevention (CDC), "the South now experiences the greatest burden of HIV and deaths of any U.S. region, and lags behind in providing quality HIV prevention services and care" (CDC, 2019).

The disproportionate percentage of Southerners living with HIV speaks to the need to ensure that high-quality care for HIV and related services are geographically accessible, culturally appropriate, sustainable, and include holistic services (e.g., mental health and trauma-informed care). The disparate percentage of Southerners newly diagnosed with HIV demonstrates the need to have a broad network of prevention services that reach people who are disproportionately impacted by HIV. Care providers should also offer services that include components, such as trauma-informed care, that promote ongoing engagement in care and address stigmas within communities.

In addition to care providers, religious leaders and faith communities have a unique opportunity to change the HIV/AIDS narrative and landscape in the South. We aim to activate faith communities and their leaders to embody this redemptive and transformative work by collaborating with diverse partners to advance the capacity of a wide range of faith communities to effectively address the HIV/AIDS epidemic in the South. We believe the most effective way to respond to the HIV/AIDS challenge is to shift cultural narratives away from lack of understanding and stigma toward transformative, life-enhancing possibilities for those disproportionately affected by and those living with HIV/AIDS and their communities.

Who Are We

Focus Area: Building Organizational Capacity

Lead Coordinating Center: Emory University Rollins School of Public Health

This initiative will allow applicants to seek funding to support organizational capacity-building activities in at least one of two focus areas: 1) Organizational level interventions or 2) Community-level or Systems-level interventions.

Focus Area: Wellbeing, Mental Health, Trauma-Informed Care, Substance Use, and Telehealth

Lead Coordinating Center: University of Houston Graduate College of Social Work

This initiative will focus on trauma informed organizational change to include but not limited to, wellness, mental health, substance use (especially opioid use), and telehealth and its intersection with HIV in the Southern United States.

Focus Area: Reducing HIV-Related Stigma**Lead Coordinating Center: Southern AIDS Coalitions**

This initiative will focus on supporting the design, implementation, and evaluation of interventions to reduce HIV-related stigma in the Deep South.

Focus Area: Faith-Based Advocacy and Spiritually Integrated Capacity Building**Lead Coordinating Center: Wake Forest University School of Divinity**

This initiative will focus on building the capacity of faith leaders' understanding of and engagement with their communities' health challenges and opportunities, and equipping them to co-create with key community partners new holistic strategies for addressing HIV/AIDS and related health concerns.

To learn more about the COMPASS Initiative®, please visit our [website at www.gileadcompass.com](http://www.gileadcompass.com).

Transformative Grant Funding Opportunity

While there are numerous structural and geographic barriers, there is a need for more intentional funding and directed efforts to eliminate HIV-related health inequities. The Transformative Grant provides direct and indirect funding to HIV-care and faith-based organizations working in the Southern United States to support the development of programs and activities that align with programmatic focus areas of the COMPASS Initiative® and builds the overall capacity of organizations across the South.

Transformative Grants provide HIV-care organizations and faith-based organizations with funding and resources to enhance their capacity to ultimately provide high quality, accessible, and sustainable HIV education and care. Capacity building is an ongoing effort that aims to build knowledge and improve the skills of organizational staff to positively change an organization's structures and systems in order to better serve communities. Capacity building is an investment that ultimately strengthens an organization's mission, improves effectiveness and future sustainability, and most importantly, improves services for communities. This includes strengthening organizational infrastructure; upstream (structural) intervention planning; developing grassroots, evidence-based, and/or anti-stigma interventions to enhance community mental health and wellness; and creating brave and inclusive narrative spaces for LGBTQ persons to seek healing in community and to explore faith and spirituality. This funding opportunity aims to support:

- The creation or enhancement of systems and protocols;
- The strategic planning to adopt upstream (structural) public health interventions in HIV-care ([click here](#) to learn more about upstream interventions);
- The development of culturally appropriate, stigma-free interventions;
- The integration of mental health screenings, creation of trauma-informed and affirmative environments for communities; and/or
- The creation of inclusive faith spaces (virtual and/or in-person) for LGBTQ persons and people living with and affected by HIV that provide opportunities for physical, emotional, and financial wellness

In short, the purpose of this capacity building grant is to help organizations improve internal organizational operations to better serve people living with and/or impacted by HIV in the US South by strengthening leadership, adaptability to organizational, programmatic and environmental changes, resource management, improving systems and skills, and supporting cultural values and norms.

Evaluation

There will be two levels of evaluation. The first level takes place within the COMPASS Coordinating Centers to assess the success of individually funded programs and will be led by the respective Coordinating Center. The second level, called Centralized Evaluation, will be led by ETR, the COMPASS external evaluation partner who will assess the overall success of the Coordinating Centers. It is expected that funded community partners will collaborate on and participate in assessments with the Coordinating Centers and ETR to support the COMPASS evaluation efforts.

Centralized Evaluation

The COMPASS Coordinating Centers (CCs) recognize that rigorous evaluation is an essential element of project success. Thoughtful evaluation helps us learn from the process of project implementation, develop organizational capacity, enhance community accountability, and identify effective practices. Evaluation is therefore integrated into every aspect of grant-funded projects, from initial project planning to outcome review and reflection. Coordinating Center staff will work with funded community partners to develop project-specific evaluation plans. Gilead Sciences and the CCs have partnered with ETR to serve as the COMPASS external evaluator to facilitate continuous improvement through establishing data-driven programming, monitoring, and evaluation systems. ETR is a non-profit organization that advances health equity by designing science-based solutions and brings nearly four decades of experience in the field of HIV, Sexual and Reproductive Health, youth, and families. ETR may contact funded organizations throughout the funding initiative (<https://www.etr.org/>).

It is expected that funded community partners participate in assessments and routine data collection (survey links via Qualtrics) with the CCs to support the COMPASS evaluation efforts. ETR collaborates with the CCs to collect evaluation data from COMPASS community partners.

Detailed roles and responsibilities for ETR include:

- Developing, implementing, and tracking core metrics for COMPASS
- Establishing monitoring and evaluation systems for the collection, analysis, and routine reporting of key evaluation data
- Supporting the development of tools and processes to communicate overall COMPASS impact to key stakeholders
- Reporting outcomes and recommendations necessary for continuously improving programs and data collection

You can contact ETR at compass@etr.org.

Guiding Principles

The five COMPASS Coordinating Centers are committed to reflecting the guiding principles described below through our implementation of this initiative and will favor proposals from organizations that reflect principles of racial justice, non-discriminatory and non-stigmatizing care/services, and meaningful involvement of people living with HIV/AIDS. Submitted proposals should clearly identify how these principles are prioritized throughout their agency and in service provision.



Meaningful Involvement of People Living with HIV/AIDS (MIPA)

We aim to ensure that *people living with and most affected by HIV* are involved in every level of *decision making*.

We recognize the *meaningful involvement* of people living with HIV/AIDS in *all levels* of funding initiatives.



Intersectionality and Social Justice, Emphasizing Racial Justice

We recognize that *social privilege* and *oppression* influence access to and allocation of resources/services based on race, culture, gender, sexuality, language, class, age, & ability.

We affirm the importance of advancing justice by *increasing access* to resources/services among groups *disproportionately affected* by HIV.

We aim to *increase equity* of access and resources by centering efforts that *reflect the demographics of the most impacted members of our communities*.



Openness, Transparency, and Learning

We strive to demonstrate and promote a culture of *integrity and transparency*.

We strive to be *adaptive and open to learning* from our challenges and successes while working in complex institutional and cultural environments.



Collaboration and Commitment

We base our collaborative efforts on *mutual respect and mutual support*, both internally and externally.

We commit ourselves to developing *trusting relationships*, and aspire to treat everyone who works with us with *respect and understanding*.

We are committed to *collaborating* with and serving communities and areas with the *greatest needs*.



Wholistic Approach

We believe that in order for us to achieve healing, transformation, and wellness, we should *celebrate all faith traditions* and belief systems and their approach to healing.

We aim to cultivate mind-body-spirit integrative approaches for *transformation and eliminating HIV-related stigma* that are also attuned to all aspects of wellness.

We are committed to *expanding the capacity of faith communities* to enhance emotional, physical, financial, social and spiritual wellbeing of all people.

Eligibility Information

It is important that applicants review these eligibility criteria carefully. *Applicants may submit **ONE** completed Transformative Grant application for consideration for **ONE** COMPASS Coordinating Center/content area.* Only applications that meet the following eligibility criteria will be considered for funding:

Geographic Location

Applicants must be located in and doing work in one of the following twelve (12) Southern states: Alabama, Arkansas, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, Oklahoma, South Carolina, Tennessee, and/or Texas.

Non-Profit Status

Applicants must be non-profit, tax-exempt organizations as set forth in section 501(c)(3) of the Internal Revenue Code. Applicants that do not hold 501(c)(3) status must have a fiscal sponsor.

Grant Period

Applicants must be able to complete work proposed within an 18-month period beginning in June 2022 and ending in December 2023.

Award Amount

The maximum amount an applicant can request is \$100,000 total (including overhead). Please read the guidance in the respective CC for which you are applying for specific budget guidelines.

Application Deadline

Completed proposals are due via the COMPASS Initiative® website (www.gileadcompass.com) **by 11:59 PM Central Standard Time, Monday, May 02, 2022.** Applications must be completed and received by the deadline to be considered. Late applications will not be accepted. We strongly encourage completing the application early to allow for unforeseen technical difficulties.

Applications should be submitted through the COMPASS Initiative® website.

Questions about the application process should be emailed to info@gileadcompass.com. Please include “**Transformative Grant**” and your organization's name in the subject line of the message.

Note: If you need an alternative way to submit the RFP other than through the grant portal, you will have to send an email to info@gileadcompass.com by Friday, April 15, 2022, by 11:59 CST to be considered. Please include “Alternative Transformative Grant Submission Request” and your organization's name in the subject line of the message. Within the body, please outline the submission request and the reason for the alternative submission request.

Application Webinars

Informational Webinar

The COMPASS Coordinating Centers will host an optional webinar to provide further clarification about this request for proposals (RFP). The webinar will be recorded and made available on the COMPASS website on the [‘Helpful Links’ page](#) for future reference. Additionally, each Coordinating Center may host one optional webinar to discuss their Center specific content in further detail.



TRANSFORMATIVE GRANT INFORMATIONAL WEBINAR

THURSDAY, APRIL 14, 2022

1PM - 2:30PM EST

12PM - 1:30PM CST

Register [HERE](#) for Thursday, April 14, 2022 at 12:00 PM-1:30 PM CST/1:00 PM-2:30 PM EST.

Application Process, Award Information, and Timeline

Review Process

Independent Review Committee

Grant applications will be reviewed by an independent review committee composed of community members from each of the twelve (12) states eligible for funding and representing each of the areas of expertise of the four COMPASS Coordinating Centers.

Timeline



Application Requirements and Restrictions

Application Requirements

1. Applications should include appropriate references when citing data. There will be a section within the application designated to include references.
2. Applications must include all required supplemental materials as well. Applications that do not include all required supplemental materials will be considered substantially incomplete and will not be considered for funding. Templates for supplemental materials are available within the application.
3. Submitted applications must include two major sections: 1) Project Narrative and 2) Supplemental Materials.

Please visit the specific requirements for each Coordinating Center for RFP rubric information, application requirements, and required supplemental materials.

Restrictions

The following expenses and activities are prohibited by all Coordinating Centers:

Prohibited Expenses

- Medications or purchasing of medications;
- Direct medical expenses, including labs;
- Existing deficits;
- Basic biomedical research, clinical research, or clinical trials;
- Projects that directly influence or advance Gilead Science, Inc.'s business, including purchase, utilization, prescribing, formulary position, pricing, reimbursement, referral, recommendation, or payment for products;
- Individuals, individual health care providers, or physician group practices;
- Events or programs that have already occurred; and
- Government lobbying activities.

Unallowable Activities

- Projects that focus on or include pre-exposure prophylaxis (PrEP);
- Procedures or policies that exclude community members from receiving adequate and efficient health care, safe shelter, advocacy services, counseling, and other assistance based on their actual or perceived sex, age, immigration status, race, religion, sexual orientation, gender identity, mental health condition, physical health condition, criminal record, work in the sex industry, or the age and/or gender of their children;
- Procedures or policies that compromise the confidentiality of information and/or privacy of persons being served at or by the applying organization/individual;
- Project designs and budgets that fail to account for the access needs of individuals with disabilities, with limited English proficiency, or who are deaf or hard of hearing;
- Projects that place a criteria or requirement for community members to access services;
- Project activities that promote or create an unsafe, uncomfortable, or counter-productive work environment;
- Project activities that exclude staff that are representative of the community members being targeted through this grant project from serving in leadership or advisory capacity;
- Grant funds may not be used to provide legal representation in civil and criminal matters, such as family law cases (divorce, custody, visitation, and child support), housing cases, consumer law cases, and other legal cases.

Note: This list is not exhaustive. Applications that propose any activities that comprise a community member's safety and access to services may receive a deduction in points during the review process or may be eliminated from consideration entirely.

Organizational Capacity Building (Emory University Rollins School of Public Health)

Description

The Emory University Rollins School of Public Health COMPASS Coordinating Center, a part of the Emory Centers for Public Health Training and Technical Assistance, is a grant making initiative that seeks to create long-term, sustainable change in leaders, organizations, and communities by supporting capacity building strategies that strengthen the infrastructure of organizations serving people living with HIV. The goal is to help leaders and organizations become high-performers that excel in governance and leadership, internal management, and programmatic operations that further goals in at least one of three focus areas: 1) Organizational level interventions, or 2) Community level or Systems level interventions. Grant funds are available to provide needed resources and an opportunity to accomplish tasks that require additional time, energy, expertise, and innovative thinking beyond everyday operations. The Emory COMPASS Coordinating Center will prioritize funding organizations that provide services in and reside in rural areas or identified service desert areas as noted on Service Desert maps (<https://www.gileadcompass.com/maps-infographics/>). Rural is defined as any place with fewer than 50,000 inhabitants and not located adjacent to an urban area or urban cluster. *We encourage organizations led by and/or serving communities that have been marginalized (including same gender loving, cis-, trans, and gender non-conforming people of color and Latinx communities) to apply.*

Focus Areas

The Emory University Rollins School of Public Health COMPASS Coordinating Center will offer applicants the opportunity to seek funding to support organizational capacity building activities in the following two focus areas:

- Focus Area (1): Organizational Level Interventions
- Focus Area (2): Community or Systems Level Interventions

Applicants may only apply to one (1) focus area.

Focus Area (1): Organizational Level Interventions

Description:

Organizational Level Interventions strengthen the overall effectiveness of an organization, and may propose a combination of activities and strategies, including but not limited to, conducting organizational and community assessments, service evaluations, developing organizational policies and/or procedures, long-term plan development, and technological enhancements. Eligible organizations can work with a COMPASS-identified consultant or may choose consultants on their own.

Projects funded under this focus area will be expected to explain and demonstrate how the proposed infrastructure enhancements will lead to expanded services, and organizations must be able to show evidence that they have increased the number of people reached, expanded to new populations, or reached into new communities as a result of these funds.

Projects may address one or more of the following areas:

- **Strategic Plan Development:** including a review and revision of the organization's Mission, Vision and Values
- **Board, Governance, and Leadership Development:** (e.g., transitional and/or succession planning, building an effective leadership team, leadership team training)
- **Finance and Administration Enhancement:** (e.g., fiscal management system transition, installation and/or training)
- **Service Delivery and Impact:** (e.g., community needs assessment/evaluation, organizational assessment, program or service evaluation, quality management, advocacy, telehealth services)
- **Resource Development:** (e.g., internal grant writing training and staff development, preparing for or implementing 340B programs/systems)
- **Communication/Marketing Plan Enhancement or Development:** (e.g., developing and implementing a communication plan, develop marketing strategy, etc.)
- **Internal Management and Operations:** (e.g., developing a human resources plan; documenting agency policies and procedures; overhauling a system of technology within the organization; developing and implementing a volunteer management program; developing and implementing a staff development program, HR system/program enhancements; diversity, equity, and inclusion activities)
- **Innovation in Delivering Public Health Services:** (e.g., new strategies to deliver services more efficiently and effectively, a growing focus on the integration of public health and primary care, a deeper examination of financing options for foundational or core services)

Focus Area (2): Community Level or Systems Level Interventions

Community Level Description:

Community level interventions focus on changing community norms, attitudes, awareness, and behaviors. Community level interventions promote community well-being, address community dysfunction, or create behavior change amongst a local population. These interventions may employ the skills, strengths, and resources of multiple partners, coalitions, or collaborations to increase service effectiveness and efficiency.

Projects proposed under this focus area are intended to support health outcomes locally, i.e., at the city, county, or regional level. Funded projects will help to support, facilitate, or drive increased access to care or prevention services that lead to improved health or reduce disparities for people living with HIV/AIDS in a local community. Interventions in this category may involve one organization or may be a collaboration between multiple organizations (see note below).

Examples of projects include, but are not limited to: Promoting HIV risk reduction behaviors amongst high-risk individuals; an awareness campaign; projects that center around transportation access to local services, food insecurity within a community, COVID-19, and housing insecurity for people living with HIV; and creating a coalition of support service providers.

Note: Collaborating Organization Requirements

Organizations that apply under this focus area are expected to work in partnership with at least two other organizations to form a coalition or partnership where the unique skills of each partner are highlighted and seek to enhance the impact of services provided to the community. The proposed project should share a common goal and demonstrate the principles of shared leadership through innovative approaches. Proposals should also embrace equitable practices by engaging the leadership and expertise of small, grass-roots organizations and person(s) from populations that are disproportionately impacted by the HIV/AIDS epidemic in the US South, with a special emphasis in non-traditional HIV-focused partnerships.

Please adhere to the following guidelines:

- Power differentials among organizations must be acknowledged in the narrative and program description, and value agreements must be developed to ensure decisions, votes, information sharing, access, and resources are equitable among all organizations.
- Only the lead organization is required to meet all eligibility criteria, but all partners must be in and doing work in the following twelve (12) Southern states (AL, AR, FL, GA, KY, LA, MS, NC, OK, SC, TN, TX).
- Each organization within the collaborative project should identify one point of contact to communicate with Emory and the lead organization submitting the proposal.
- The lead organization in the partnership/coalition should be an AIDS Service Organization or a CBO with a total or primary focus on HIV service provision.

Systems level Interventions Description:

Systems level interventions affect large populations by improving the availability of, increasing access to, or improving the quality of a resource. System level interventions advocate for policy change and effect power structures. These interventions do not focus on individuals or communities, but consider the social, economic, and environmental origins of a problem, not just the symptoms or the end effect.

Projects proposed under this focus area are intended to support the planning phase of an intervention that will help to transform a system, policy, or structure within a community. Proposed projects should seek to impact long term change in an effective and meaningful way.

Examples of project include, but are not limited to: addressing transportation issues such as advocacy for transportation expansion, advocacy for policies that address food insecurity, COVID-19 prevention and/or addressing the intersection of COVID-19 and HIV, housing issues among PLHIV, health equity, and racial/social justice issues.

This work cannot fund lobbying or support for a specific candidate.

Selection Criteria

Successful programs have successful proposals. The most successful applicants will demonstrate the following criteria in their proposal:

1. **Public Health Problem in HIV:** Articulates the public health needs in their community and/or priority population with respect to HIV and the social determinants of health, and how their organization mission intends to address those needs through evidence based or evidence-informed practices. *Answers the question: What is the potential impact of your organization to HIV in your community to justify our support of your organization?*
2. **Alignment to Grant Priorities:** Clearly explains how the priorities of this funding opportunity align with their organization's needs in one of 3 focus areas: 1) rural infrastructure, 2) alliance and partnership development, and/or 3) upstream (structural) intervention planning. *Answers the question: How does your proposal apply to our funding opportunity and to your community's health needs?*
3. **Community Engagement:** Provides a list of community organizations or partners that will be involved or will be recruited in the project, if any, and the roles they will play. Discusses how the population being centered will be meaning fully engaged throughout the project. *Answers the question: Do you have the right people, collaborative partners, and a ready community in place (or to be recruited) to be successful?*
4. **Reasonable:** Provides a realistic timeframe, staffing plan, and budget for the proposed project deliverables, and a commitment to measuring project implementation, outcomes and success. Focuses on a single problem or issue that the organization is facing that may reasonable be accomplished within the time period of the 18-month period ending no later than December 31, 2022. *Answers the question: Is the proposed project reasonable as described in their plan?*
5. **Sustainability:** Describes a commitment to promote program efforts through this grant, a willingness to capture ongoing stories for sharing with Emory (and the larger COMPASS Initiative®), their organization, and community as appropriate, and plans to develop a long- term sustainability plan to include at least one future funding opportunity after this grant is complete. *Answers the question: Will funding this project result in a return on investment in HIV long term?*

Rubric for Emory University Coordinating Center

Project Overview	
Section	Additional Details
1. Project Title	-----
2. Total Amount Requested	Maximum \$100,000
3. Project Abstract	5-6 sentence succinct and accurate description of the proposed work. This section should not provide an additional description of your organization.

Funding Request Details			
Section	Points	Maximum Length	Additional Details
1. Organizational Background and Capacity	10	300 words	Please provide a brief description of your organization's history and purpose- including mission, vision, goals, staff capacity, resources you utilize to serve your community, and history with the HIV work. If you don't hold 501(c) (3) status, please briefly describe your fiscal sponsor, including its history, purpose, and relationship to your work.
2. Statement of Need	15	400 words	Please describe the need to build your organizational capacity, skills, and knowledge around the CC you are applying to.
3. Project Narrative	20	1000 words	Please provide a description of the projects aims and goals. Describe the project participants including staff, contractors, and collaborators. Give an overview on how the strategy for project phases (pre-implantation, implementation, and closeout) will be managed and completed within the given project period. Include any information about any resources needed to achieve project outcomes.
3. Work Plan	20	Use template	Please provide a detailed description of your work plan, including a detailed description of the objectives, goals, activities, and timeline. Please organize this section by objectives. Please fill out the work plan template provided. This is an opportunity for you to explain your work plan. A

			work plan template is provided for you and will also be a required attachment with the final submission.
4. Budget	10	Use template	Please upload your completed budget template that was provided and describe the duties and expectations of each of the line items.
5. Budget Narrative	10	500 Words	Please provide justification for each of the proposed line item in the budget and their programmatic relevance. The descriptions in the narrative must match the items in the budget chart.
6. Project Sustainability	15	300 Words	Describe the organization's plan to sustain the current project past the funding cycle. Include any strategic partnerships and additional funding sources used to create project longevity and sustainability.

Supplemental Materials

Required

1. Project Budget Template
2. Work Plan Template, if required by the CC in which you are applying
3. 501(c)(3) Verification (or letter from fiscal sponsor or agent)
4. Board of Directors List
5. Diversity Table
6. Fiscal Sponsorship Agreement or Letter from Fiscal Sponsor (if applicable)

*Note: Applicants who are selected for funding may be required to submit an Audit or IRS Form 990

Budget Requirements

Projects will be funded via a sub-award from the Emory University Rollins School of Public Health COMPASS Coordinating Center. Grantees will be responsible for all grant reporting, evaluation, and identifying the point of contact for the award.

Budgets submitted with proposals in should include any costs for consultation services and/or training for staff and leadership to address the focus area, any equipment that is needed to build the required capacity, staff time to implement the required changes within the organization, and any other items specific to the project being proposed. **Requests should not exceed \$100,000.**

Funding Limitations

The Emory COMPASS Coordinating center has the following limitations for funding for all focus areas:

- Funds may not be used to support the direct provision of medical services, including medical care provided directly to patients, or provided by an MD, DO, NP, PA, or PharmD who either (1) practices medicine with patients; (2) prescribes drugs to patients; or (3) dispenses drugs to patients.
- Funds cannot support the activities, equipment **including HIV test kits**, or personnel of the medical care component of an organization.
- Funded organizations cannot distribute any grant funds to the medical care component of the organization.

Allowable expenses include, but are not limited to the following:

- Personnel expenses
 - Support for staff positions and/or consultants are acceptable requests under this funding initiative, however, these positions must directly support the proposed capacity building efforts and cannot replace partially funded or uncovered programmatic positions.
 - Fringe benefits
- Consultant costs
 - Consultants do not have to be identified at the time of application; however, they must be able to be on-boarded within 3-months of the initiation of funding. If an organization needs assistance with identifying a consultant, the Emory Center staff can serve as a resource.
- Meeting space
- Continuing education
- Mentoring/twinning visits
- Equipment and supplies
- Travel to implement the proposed project

Allowable activities include, but are not limited to the following:

- Cultural Competency Training
- Health Equity Training
- Coalition Development Training
- Pilot and demonstration projects
- Replication/Expansion of successful interventions
- Public health capacity building
- Policy and statistical analysis in line with programmatic goals
- Strategic communications, including public/patient education
- Community engagement and coalition-building
- Program research and evaluation; and
- Indirect expenses of up to 10% of the proposed budget.

Note: Emory has the right to award an amount different from the funds requested based on the available resources.

Evaluation and Program Monitoring

Data-driven programming is central to the objectives of the Emory University Rollins School of Public Health COMPASS Coordinating Center (ECCC). Evaluation provides key data for us to learn from project implementation processes, develop organizational capacity, enhance community accountability, and identify effective practices. If funded, your organization will be required to work collaboratively with the Emory University Rollins School of Public Health COMPASS Coordinating Center and the initiative evaluator, ETR, to define and report on common evaluation indicators and performance measures. This could include developing and/or revising evaluation plans, monitoring of evaluation plan for the entire grant cycle, completing quarterly reports and participating in qualitative interviews or completing surveys as requested by Emory. Work plans and evaluation plans developed as a part of the grant application will be reviewed by the ECCC team and will work collaboratively with funded partners to make any required revisions.

Technical Assistance for Application Submission:

In addition to the grant orientation webinars, the Emory Coordinating Center staff will be available for questions, and will host office-hours for TA requests related to the submission of proposals on (Tuesdays 10am-12pm EST). Additionally, webinar information sessions will answer questions and clarify requirements for the RFP's submission. Applicants may also send questions regarding the Transformative Grant application and RFP to emory@gileadcompass.com.

References

Centers for Disease Control and Prevention (CDC). (2019). *HIV in the Southern United States*. CDC Issue Brief. <https://www.cdc.gov/hiv/pdf/policies/cdc-hiv-in-the-south-issue-brief.pdf>